

Special Events Committee

Wednesday, September 4, 2013

1:30 PM

Conference Room of Building 1

Chair: Clay Carter

Vice-chair: Morgan Roberson

Secretary: Abbie Skiles

Members Attending: Clay Carter- Chair
Morgan Roberson- Vice-Chair

Abbie Skiles- Secretary

Angela Boyd

Marcia Norwood

Rebecca Adams

Members Absent: Theresa Edwards

Penny Sermons

Judy Jennette

Minutes from Meeting September 4, 2013

Agenda Item

I. Ice Cream **Presenter:** Clay Carter

- A. September 17, 2013 after the Faculty/Staff Kickoff
- B. Kitchen in Building 8 Reserved
- C. Dr. Tansey will announce at the end of the Faculty/Staff Kickoff

II. Officers **Presenter:** Clay Carter

- A. Postponed to September 16, 2013

III. Christmas Luncheon **Presenter:** Clay Carter

- A. Scheduled for December 18, 2013 12:00-1:30 and December 18, 2014 12:00-1:30
- B. Clay to email about the Poinsettias

IV. Service Awards Luncheon **Presenter:** Clay Carter

- A. Scheduled for May 14, 2014 and May 13, 2015

Other Information

Next Meeting: September 16, 2013 1:30 Building 1 Conference Room